
N109 W13300 ELLSWORTH DRIVE GERMANTOWN, WI 53022
PHONE: (262) 253-5900 FAX: (262)-253-5919

March 25, 2020

Regarding: Novel Coronavirus (COVID-19) – status of manufacturing operations

Dear Valued Customer,

ResinLab has been closely monitoring the Novel Coronavirus (COVID-19) outbreak in relation to its effects on ResinLab operations. ResinLab is located in Germantown, Wisconsin where 100% of its manufacturing operation takes place. While today's COVID-19 information appears to indicate that our operation is insulated from effects on our personnel, we understand that may not be the case down the road. ResinLab's largest risk currently resides within its chemical supplier base which are primarily located within the United States. To date, there are no reported supply chain issues related to COVID-19.

The following is a list of actions that ResinLab has taken to monitor and mitigate COVID-19:

- Employee travel for business has been suspended
- Surface cleaning throughout the manufacturing facility has been increased
- Facility visitors and meetings have been curtailed
- Top tier suppliers have been contacted about supply chain concerns.
 - All responding suppliers as of the date of this letter are monitoring the situation and currently do not have any reportable supply chain issues or concerns.
- Secondary sources for most chemicals exist should supply chain issues arise.
 - Should a supply outage occur, those sources would be utilized or the current process to evaluate chemical equivalents would be utilized.
- Evaluation of current supply chain:
 - Strong inventory levels.
 - All purchase orders for supply requirements are currently on time
 - Supply chain sources are domestic
 - Majority of suppliers have been contacted and have reported no supply issues

Yesterday our Governor implemented a 'Safer at Home' declaration for the state of Wisconsin for non-essential businesses. Please be assured that ResinLab will continue to operate as we have asserted that ResinLab operations are essential.

We are confident that we are doing as much as we can at this point to take appropriate precautions to protect our employees and the supply chain for our customers. We will continuously canvas our supplier base to monitor the ResinLab supply chain. Please feel free to contact us at any time for updates.

Sincerely,

Kevin Peura
General Manager